

HOW TO TEST USING EDISS CONNECT

Purpose: This document will explain what EDISS Connect is and how to utilize its testing functionality.

TABLE OF CONTENTS

1.What is EDISS Connect?	1
2. Accessing EDISS Connect	1
3. Submitting a Test File	2
3. Checking the Test File's Results	6

1.WHAT IS EDISS CONNECT?

EDISS Connect is a free, user-friendly, online registration and management tool that allows providers to manage billing NPIs, update lines of business, add/or change vendor associations, as well as select and test electronic transactions online.

Note: This web application is different from the submission method used to submit production files. It is intended for test file submissions only. Any production files submitted will be rejected.

2. ACCESSING EDISS CONNECT

1. Open a web browser and enter the URL <https://connect.edissweb.com>.
2. Enter your username and password. Select **Log In**.

The screenshot shows the EDISS Connect website. The header includes the EDI Support Services logo and the text 'EDISS Connect'. A search bar is located in the top right. Below the header is a navigation bar with links for Home, Help, and Contact. The main content area is divided into two columns. The left column has a 'Welcome' heading, followed by 'EDISS Connect - Registration & Management'. It describes the tool as a free user-friendly online registration and management tool for providers to manage billing NPIs, update lines of business, add/change vendor associations, and test electronic transactions. A green 'Register Now >' button is present, along with a link to 'Getting Started >' for questions. The right column has a section for 'Already have an account?' with a 'Log In' heading. It contains two input fields for username and password, a 'Log In' button (highlighted with a red arrow), and links for 'Forgot username? >' and 'Forgot password? >'. At the bottom of this section is a link for 'Not registered?? # >'.

Note: If you do not know your username and password you will have to contact EDI Support Services at (800) 967-7902. Provide the representative with the NPI(s) you want to test for and they will be able to locate the appropriate account(s) and provide you with instructions on how to gain access.

3. SUBMITTING A TEST FILE

1. Once you are logged in you will be brought to the **Account Home** page. Select **Manage Transactions** from either location highlighted below.

EDISS Connect

Search...

Account Home | **Add Transaction** | **Manage Transactions** | Help | Contact

Welcome IME ICD-10 Test Provider [Logout](#)

Account Profile [Edit Profile](#)

IME ICD-10 Test Provider

ICD-10 Testing Way

Phone: (555)555-5555
Email: [mailto:info@edissconnect.com](#)

Account Created: 05/26/2015
Software: PC ACE Pro32
Date Accepted: 05/26/2015

Registration NPI: 1122334455

Account Settings: Self-Administered

[Manage Users](#)

Testing

[View Testing History](#)

How to Add a Transaction:

- 1 Add a new NPI
- 2 Select state(s)
- 3 Select line(s) of business
- 4 Transactions


[Add Transaction](#) [Manage Transactions](#)

Transaction Status At-A-Glance

NPI	SubmitterId	State	Status
1122334455	IA99999	IA	Forms Complete Testing Complete

[Manage Transactions](#)

- This will bring you to the **Manage Transactions** page. On this page you can select the NPI you want to test for by clicking on the actual NPI in the list provided.



EDISS Connect

Q Search...

Account Home
Add Transaction
Manage Transactions
Help
Contact

Manage Transactions

IME ICD-10 Test Provider
[Edit >](#) | [Logout >](#)

Manage Transactions
[View Testing History](#)
[View Forms](#)

Q Search by NPI

Filter Results by:

Status:
☒ Need Forms
☒ Need Testing
☒ Complete
☒ Pending Approval for Production
☒ Testing Pending Approval
☐ Submitter ID Needed

State:
☒ IA

[Reset Filters >](#)

NPI# (Click to manage) ▾	Submitter ID ▾	State ▾	Status ▾
1122334455	IA99999	IA	Forms Complete Testing Complete

- The next screen you will see shows the selected NPI's registration information as well as allows you to submit test files. In order to submit a test you need to simply click on **Upload another file**.

EDISS Connect | Search...

Account Home | Add Transaction | **Manage Transactions** | Help | Contact

Manage Transactions | ICD-10 Test Provider | [Edit](#) | [Logout](#)

[Back to result](#)

Manage Transactions
[View Testing History](#)
[View Forms](#)
[Account Info](#)
[View FAQs](#)

[Add Another State](#)

NPI# (Click to manage)	Submitter ID	State	Status
1122334455 delete	IA99999	IA	Forms Complete Testing Complete
Tax ID or SSN: 123456789 edit		Billing Group:	
Add Another Line of Business			
Medicaid Professional of Iowa delete	Transaction Manager/ID	Status Forms Complete - Approved 05/26/2015	
837P (5010X222) Health Care Claim: Professional delete	<input checked="" type="checkbox"/> I will and/or	Testing Completed - Approved 05/26/2015 Upload another file >	
Add Vendor			
835 (5010X221) Health Care Claim Payment/Advice delete	<input checked="" type="checkbox"/> I will and/or	Completed - 05/26/2015	
Add Vendor			
+ Add Another Transaction (within this line of business)			

[Add Another State](#)

Note: In order to perform ICD-10 end-to-end testing the NPI must be registered and in production with both the 837 and 835 transaction within the same line of business as shown above. If the NPI is not registered, or in production, with the 837 transaction you will not see the **Upload another file** link. Also, if the NPI is not registered or in production with the 835 transaction a remittance advice will not be generated. If you need assistance registering for these transactions you can contact EDI Support Services at (800) 967-9702.

- The **Submit Test File** window will pop up. Click on **Browse** to locate your test file then select **Submit Test File**.

Submit Test File

5010 - The latest HIPAA X12 version established by CMS for electronic claim processing.

Note - 1 test file with 10 clean claims is required


Transaction Type: 837P

Transaction Version: 5010X222

File *: Browse

File types accepted: .dat, .text, .txt, .zip, .zipx

Submit Test File > OR [close window](#)



3. CHECKING THE TEST FILE'S RESULTS

1. The Submit Test file window will advise you if the file has been successfully uploaded or not. If it has you can select View Testing History to see the results.

Submit Test File

Your file has been successfully uploaded. Please check back on the status of the test files by going to [View Testing History](#) . Test files may take up to 24 hours to pass or fail validation.

Transaction Type: 837P

Transaction Version: 5010X222

File: BSTRANS.dat

[close window](#) OR [View Testing History](#)

- The 999 and 277CA acknowledgements typically generate within a few minutes of the file being submitted, but can take up to 24 hours. They are made available on the **Testing History** page along with the originally submitted test file and an Analysis Report.

EDISS Connect

[Account Home](#) | [Add Transaction](#) | [Manage Transactions](#) | [Help](#) | [Contact](#)

Testing History

IME ICD-10 Test Provider
[Edit >](#) | [Logout >](#)

[Manage Transactions](#)
[View Testing History](#)
[View Forms](#)

Transaction ▾	NPI ▾	Submitter ▾	Status ▾	Upload ▾	Reports
837P (5010X222) Medicaid Professional of Iowa	1122334455	IME ICD-10 Test Provider	Passed	05/26/2015 12:32:45 PM CDT	BSTRANS.dat 277CA 999 Analysis Report

[Contact Us >](#)
 © Copyright EDI Support Services

3. If the file has a **Processing** status you will have to come back to the Testing History page later until it gives a **Passed** or **Failed** status. If the file has a **Passed** status it will be processed by the IME and an 835 will be returned to your production mailbox on the upcoming Friday. If the file has a **Failed** status the acknowledgements reports will need to be reviewed for the error(s). The test file can then be corrected and resubmitted until a **Passed** status is achieved.

EDISS Connect | Search...

Account Home | Add Transaction | **Manage Transactions** | Help | Contact

Testing History

IME ICD-10 Test Provider
[Edit](#) | [Logout](#)

[Manage Transactions](#)
[View Testing History](#)
[View Forms](#)

Transaction	NPI	Submitter	Status	Upload	Reports
837P (5010X222) Medicaid Professional of Iowa	1122334455	IME ICD-10 Test Provider	Passed	05/26/2015 12:32:45 PM CDT	BSTRANS.dat 277CA 999 Analysis Report

[Contact Us >](#)
 © Copyright EDI Support Services

Note: If assistance is needed in determining what is causing a file to fail you can contact EDI Support Services at (800) 967-9702.